



सीमाशुल्क आयुक्त (जनरल)का कार्यालय,सीमाशुल्क मुंबई जोन II
OFFICE OF THE COMMISSIONER OF CUSTOMS (GEN),MUMBAI CUSTOMS ZONE II,
जवाहरलाल नेहरू सीमाशुल्क भवन,न्हावा शेवा, तालूका :उरण,जिला: रायगड ,महाराष्ट्र400707 -
JAWAHAR LAL NEHRU CUSTOM HOUSE, NHAVA- SHEVA,TAL-URAN, DIST.-RAIGAD,
MAHARASHTR-400 707.

F.No. S/5-Gen-21/02/P&E (JNCH)

Date :10.12.2019

OFFICE ORDER No.27/2019 P&E JNCH

Sub: Constitution of 'Internal Complaint Committee' for Women Employees as per Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 –reg.

In terms of section 4 of the Sexual Harassment of Women at (Prevention, Prohibition and Redressal) Act, 2013 and in modification of earlier Office Order No.56/2018 P&E JNCH dated 27.12.2018, Internal Complaints Committee (ICC) is reconstituted as under to deal with the complaints relating to Sexual Harassment at work place.

The composition of Internal Complaints Committee (ICC) would be as below.

Sr. No.	STATUS IN ICC	NAME OF THE OFFICER	DESIGNATION
1	Presiding Officer	Ms Saroj Samaiya	Joint Commissioner
2	Member	Ms Daribha Lyndem	Deputy Commissioner
3	Member	Ms Shweta Pachaury	Deputy Commissioner
4	Member	Ms Sruti Vijay Kumar	Asstt. Commissioner
5	Member	Ms Bhanupriya Meena	Asstt. Commissioner
6	Member	Ms Swati Mahadik	Chief Accounts Officer
7	Member	Ms Yamini Patil	Supdt. of Customs
8	Member	Mr. Madhu Mangalam	Preventive Officer
9	Member	Ms Shirish Pujari	NGO

The ICC shall meet at regular intervals (once in a quarter) to discuss various issues concerning women and steps required to be taken for redressal of grievances, if any.

Any aggrieved woman employee of this zone can prefer a complaint before the 'Internal Complaints Committee'. The ICC will look into such complaints and grievances by conducting enquiries and act upon them in such a manner as laid down vide Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013 and in accordance with Sexual Harassment of Women(Prevention, Prohibition and Redressal) Rules framed under this Act.

The ICC shall prepare an Annual Report giving full account of the activities carried out by it during the year and forward copy of the same to the Pr. Chief Commissioner of Customs, Mumbai Zone-II for information and necessary action, if any.

In the event of transfer of any member out of this zone, the Member should give prior intimation to enable the nomination of another Member in his/ her place.

This issues with approval of the Commissioner of Customs (NS-Gen).

-SD-

(VIJAY J. MANVATKAR)
Joint Commissioner of Customs (G),
Jawahar Lal Nehru Custom House

Copy to:

1. The Pr. Chief Commissioner of Customs, Mumbai Zone-II- for kind information
2. The Chief Commissioner of Customs, Mumbai Zone-II- for kind information
3. The Commissioner of Customs (NS-Gen., I, II, III, IV, V, & Appeal), JNCH
4. The Presiding Officers & All Members of ICC
5. The Supdt./CHS Section/ JNCH- with a request to display the order on Notice Boards for the information of staff.
6. EDI Section/ JNCH- with a request to upload the order on official website
7. All Sections